



# DRAFT EQUALITY IMPACT ASSESSMENTS

Published: Friday, 04 November 2016

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## Introduction

This document sets out the draft Equality Impact Assessments which have been prepared for those proposals which have been assessed as having a material impact on service users. It should be read alongside the proposals for service change, income generation and efficiencies which are included in the draft Revenue Budget Digest.

An Equality Impact Assessment is a mechanism which helps the council to determine the impact of its proposals. It is particularly useful for determining how proposals will affect groups or communities who experience inequality, discrimination, social exclusion or disadvantage.

Although the Equality Act 2010 does not impose a specific requirement to undertake paper based Equality Impact Assessments, the Council believes this is important to demonstrate that equality consequences of proposals have been considered and ensure that where possible, impacts are eliminated, minimised or counter balanced by other measures.

These will be updated once the consultation process is completed and before any final decision on the proposal is made.

A six week consultation on the budget proposals, both for the public and partner organisations, will be undertaken between 7 November and 16 December 2016 so as much feedback as possible can be gathered. The consultation questionnaire can be found at **[www.torbay.gov.uk/consultation](http://www.torbay.gov.uk/consultation)**. Paper copies are available at all Torbay Libraries and the Harbour offices. Focussed consultation will take place on proposals where individual service users or organisations are expected to be significantly affected.

In addition, the Mayor will be holding two budget events on Thursday 1 December 2016 at the Grand Hotel, Torquay. They will provide an opportunity to hear about the Mayor's proposals, to ask questions and make comments. One event will be held at 2.00 p.m. with a repeated event at 7.00 p.m.

## DRAFT - Supporting Information and Impact Assessment

Proposal:	Torbay Youth Services
Executive Lead:	Julien Parrott
Director / Assistant Director:	Andy Dempsey

Version:	1.0	Date:	25/10/16	Author:	Andy Dempsey
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>The proposal is to continue to develop Torbay Youth Trust while aiming to reach a base budget of around £250,000 over the next 18 months – resulting in a budget reduction of £175k in 17/18 and £51k in 18/19.</p> <p>The immediate limiting factors are premises costs of around £70,000 to £100,000 associated with the Parkfield site which will come off the budget as the premises transfer to the school.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>The decision to relocate Torbay School to the Parkfield site has been a material and significant consideration for Trustees in determining the way forward for the Trust. Alongside this the financial situation of the Council and Children’s Services will require the reduction of the budget from the current £476k to around £250k at a greater pace than had been envisaged in the original business plan.</p>
<b>3.</b>	<p><b>What options have been considered?</b></p> <p>Discussions have taken place with Trustees who wish to continue with the development of the Torbay Youth Trust notwithstanding the significant changes outlined above. A consultative meeting with key stakeholders including Play Torbay and the Community Development Trust took place on Monday 17<sup>th</sup> October to determine how the Youth Trust should engage with the wider partnership and the future direction of travel.</p> <p>The outcome of the discussions was that they wished the Youth Trust to continue as a co-ordinating mechanism for the development of the Youth Offer across Torbay, with the support of the local authority and other stakeholders.</p> <p>Further work has also been undertaken to develop proposals to reduce the budget in line with changed circumstances from 2017/18 onwards.</p>
<b>4.</b>	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>Ambitions: Prosperous and Healthy Torbay</p>

	<p>Principles:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> <li>• Integrated and joined up approach</li> </ul> <p>Targeted actions:</p> <ul style="list-style-type: none"> <li>• Protecting all children and giving them the best start in life</li> <li>• Promoting healthy lifestyles across Torbay</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>The proposal to continue to develop Torbay Youth Trust will impact upon Trustees, Stakeholders and Young People.</p> <p>Consultation has been ongoing with Trustees and more recently with Stakeholders and Youth Service staff. As the proposals mature, further consultation with Young People will be undertaken.</p>
6.	<p><b>How will you propose to consult?</b></p> <p>Through regular meetings and ongoing dialogue. A number of specific or dedicated consultative events will be held in consultation with Trustees.</p> <p>Young people will be consulted with via the Parkfield Radio project which has an outreach capacity.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>The proposals will form part of Children’s Services contribution towards the Council’s efficiency programme. Work is ongoing around finalising the financial, legal and human resources implications as these relate to Youth Service staff and the move away from the Parkfield facility.</p>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <p>There is a reputational risk to the Council around what could be argued to be a disinvestment in youth provision. This will be mitigated to some extent through the transfer of the premises’ costs for Parkfield to Torbay School during 2017/18. Moreover there is support across partners for the Trust model as this provides a greater opportunity for inward investment in a manner that would not be available to the local authority.</p>

## DRAFT - Supporting Information and Impact Assessment

Proposal:	Information, Advice and Guidance (IAG)
Executive Lead:	Julien Parrott
Director / Assistant Director:	Andy Dempsey

Version:	1.0	Date:	25/10/16	Author:	Andy Dempsey
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>The Council has a statutory obligation to provide information, advice and guidance (IAG) and transitional support to vulnerable learners who may be at risk of falling out of provision alongside having arrangements in place to track young people who may become 'Not in Education Employment or Training' (NEET). The financial pressures faced by the Council and Children's Services are such that funding will require to reduce from 2017/18 onwards.</p> <p>The information, advice and guidance service is currently provided on behalf of Torbay Council by Careers South West as part of a Peninsula Contract.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>Consultation has commenced with Careers South West on reducing expenditure within the current contractual agreement which is due to run until 2018 and is a Peninsula Contract. No agreement on the precise pace and depth of savings has yet been agreed but the process will be completed in line with 2017/18 budget setting.</p> <p>A separate payment is made for the information system and this will be unaffected.</p>
<b>3.</b>	<p><b>What options have been considered?</b></p> <p>There is an important residual statutory obligation for IAG and transitional support that limits the potential for a zero based approach. Moreover, the local authority jointly owns the company and is a party to the Peninsula agreement and therefore has a proportionate responsibility for any liabilities from its dissolution.</p>
<b>4.</b>	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>Ambitions: Prosperous and Healthy Torbay</p> <p>Principles:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> </ul>

	<ul style="list-style-type: none"> <li>• Integrated and joined up approach</li> </ul> <p>Targeted actions:</p> <ul style="list-style-type: none"> <li>• Protecting all children and giving them the best start in life</li> <li>• Promoting healthy lifestyles across Torbay</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>The proposal will have an impact on the Peninsula wide agreement but this will be limited to a managed and agreed reduction in our funding contribution within the existing contractual framework. Following implementation of any change, there is likely to be a corresponding impact on the scope of the service in supporting vulnerable learners although we will seek to mitigate this through discussion with the provider.</p>
6.	<p><b>How will you propose to consult?</b></p> <p>There will be a discussion with Careers South West about their ability to deliver an effective service on a gradually reducing budget commencing 2017/18.</p> <p>The proposed reduction will also be shared with our Peninsula co-commissioners.</p> <p>This proposal will also be consulted upon as part of the general budget consultation – online and paper questionnaires will be made available.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>The current Peninsula wide contract is due to run until 2018 and therefore any reductions for 2017/18 will be undertaken within the context of the existing contractual framework.</p>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <p>Detailed dialogue will take place with Careers South West during October with a view to agreeing a revised level of Council funding for 2017/18. There is a risk that Careers South West are unable or unwilling to progress the inductions at a scale or pace envisaged within the Council's financial strategy.</p> <p>Any significant deterioration of NEET rates will be questioned by the DfE who produce national league tables for this return.</p>



## DRAFT - Supporting Information and Impact Assessment

Proposal:	Integrated Youth Support
Executive Lead:	Julien Parrott
Director / Assistant Director:	Andy Dempsey

Version:	1.0	Date:	25/10/16	Author:	Andy Dempsey
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>The proposal is to redesign and procure a revised integrated youth support service as a replacement for the existing range of services currently commissioned from the Children’s Society.</p> <p>This will result in an anticipated £80k reduction in budget.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>The Children’s Society currently provides a range of services for children and young people including missing and return home interviews, advocacy and independent visiting, counselling and a drop in facility. The current contract was due to end in October 2016 but has been extended through a waiver until the end of June 2017 to allow for dialogue with the current provider young people and stakeholders on a revised service specification to support future provision.</p>
<b>3.</b>	<p><b>What options have been considered?</b></p> <p>The proposal was driven in part by the need to respond to the significant financial pressures facing the Children’s Services Department and Council. The opportunity has also been taken to begin the redesign of services to avoid service duplication and provide a more integrated pathway for children and young people.</p> <p>Cessation of service activity is not an option as there are underlying residual responsibilities towards children and young people who experience missing episodes and/or advocacy support.</p>
<b>4.</b>	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>Ambitions: Prosperous and Healthy Torbay</p> <p>Principles:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> <li>• Integrated and joined up approach</li> </ul>

	<p>Targeted actions:</p> <ul style="list-style-type: none"> <li>• Protecting all children and giving them the best start in life</li> <li>• Promoting healthy lifestyles across Torbay</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>Although the proposal envisages a funding reduction it is hoped to mitigate the impact through the reduction in duplication in a number of areas within current service provision. A more integrated approach will also provide a clearer pathway for young people seeking support. Initial dialogue has commenced with the current provider and with stakeholders in developing a revised specification which will support a tender exercise in the early part of 2017 with the aim of having a revised service in place no later than 1<sup>st</sup> July 2017.</p>
6.	<p><b>How will you propose to consult?</b></p> <p>Initial consultation will take place with the existing provider and other key stakeholders with a view to developing a revised service specification. This will be delivered through a series of meetings and workshop events which will also include young people as proposals become clearer. This will include obtaining the views of young people who have used existing services.</p> <p>This proposal will also be consulted upon as part of the general budget consultation – questionnaires will be made available in paper and online.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>Statutory services/services within Children’s legislation as guidance will not be withdrawn.</p>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <p>These services are Early Help and reductions in this area may lead to an increase in children meeting the statutory duty/threshold. By re-working a new integrated pathway, we expect to reduce the risk and improve the effectiveness of services.</p>

## Draft - Supporting Information and Impact Assessment

Proposal:	Young Persons Substance Misuse Service
Executive Lead:	Councillor Derek Mills
Director / Assistant Director:	Caroline Dimond / Andy Dempsey

Version:	1	Date:	October 2016	Author:	Andy Dempsey / Sue Mills
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>It is proposed that the budget for the Young Person’s Substance Misuse service is reduced by £21,000.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>There is no statutory basis for Children’s Services to provide a substance misuse service. However, the budget for this service was initially an embedded element of the Youth Offending Team, and the Crime and Disorder Act (1998) recommends substance misuse as a core service in the prevention of offending and re-offending by young people.</p> <p>The Early Help pathway and the social care pathway equally require a resource to deliver against risk taking behaviour in teenagers who are considered Children in Need under the Children Act 1989A service in support of this is critical in mitigating the harm that can be caused through inappropriate substance misuse.</p> <p>The evidence base for commissioning this service is clear that substance misuse amongst young people contributes to a wide range of other serious problems experienced by this population, such as:</p> <ul style="list-style-type: none"> <li>• failing or falling behind at school</li> <li>• involvement in crime and anti-social behaviour</li> <li>• becoming a victim of crime</li> <li>• teenage pregnancy</li> <li>• mental health problems</li> <li>• risks of overdose and future drug dependency.</li> </ul> <p>Substance misuse services for young people can also save a significant amount of public money in the long term. The Local Authority have a responsibility to protect the health and wellbeing of the population and without this service we would potentially see increased social and economic problems around crime, education, unemployment, homelessness and generally poorer health outcomes for Torbay’s young people.</p> <p>The Young Person’s Substance Misuse Service in Torbay is accessible to all 11-18 year olds residents who are experiencing substance related harm.</p> <p>Compared to the national average, the latest data shows that Torbay has a higher rate of young people with wider vulnerabilities entering into treatment. These include, children who are looked after, children in need, domestic abuse, mental health</p>

problems, sexual exploitation, self-harm, not in education employment or training (NEET), child protection plans and being affected by others' substance misuse.

<b>Wider Vulnerabilities</b>	<b>Torbay</b>	<b>National</b>
Child looked after	16%	12%
Child in Need	14%	6%
Domestic Abuse	29%	21%
Mental health problem	43%	19%
Sexual exploitation	16%	6%
Self-harm	34%	17%
NEET	18%	17%
Child Protection plan	11%	7%
Affected by others substance misuse	36%	22%

(source: YP specialist substance misuse interventions - executive summary Q4 2015/16, Public Health England).

**3. What options have been considered?**

This service is currently under review by commissioning directors to explore how it fits more effectively and efficiently within a whole service pathway for young people. This will involve a re-commissioning exercise which is underway.

Envisaged cost savings resulting from the single pathway option would be achieved through efficiencies in processes and early interventions, increasing the skill mix of staff and the benefits of services being either co-located or joined through agreed tools and approaches therefore reducing duplication.

**4. How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?**

This proposal supports the following principles of the Corporate Plan:

- Use reducing resources to the best effect.

**5. Who will be affected by this proposal and who do you need to consult with?**

- Young people who use the service
- Key stakeholders such as GPs, Schools, Torbay and South Devon NHS Foundation Trust, Clinical Commissioning Group

**6. How will you propose to consult?**

Consultation will take place as part of the general consultation on the budget proposals. However, specific consultation will also be carried out on this proposal with service users and partners through a range of mechanisms.

	<p>Young people themselves would be consulted with via a survey and/or focus groups to capture what elements of the service they truly value and deem paramount to their treatment / recovery journey.</p> <p>Commissioners will be consulted through a series of workshops to discuss all options around keeping the service viable with a reducing financial envelope.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
<p><b>7.</b></p>	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>The proposal would provide £21,000 in savings in 2017/18.</p>
<p><b>8.</b></p>	<p><b>What are the <u>expected</u> risks?</b></p> <p>There is evidence that investment in young people's drug and alcohol interventions saves money; it results in £4.3m health savings and £100m crime savings per year. Drug and alcohol interventions can help young people get into education, employment and training, bringing a total lifetime benefit of up to £159m. Furthermore, every £1 spent on young people's drug and alcohol interventions brings a benefit of £5-£8.</p> <p>The reduction in this service may potentially impact on levels of crime, educational attainment, unemployment, homelessness and generally poorer health outcomes for Torbay's young people, leading to a greater demand for other public services.</p> <p>The potential risk in reducing the budget for this service would potentially affect outreach work in education settings and subsequently could remove the protective elements of the provision and so increase the demand for specialist services later on.</p>

## DRAFT - Supporting Information and Impact Assessment

Proposal:	Home to School Transport
Executive Lead:	Julien Parrott
Director / Assistant Director:	Andy Dempsey

Version:		Date:	25/10/16	Author:	Andy Dempsey
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>Home to School Transport is a significant area of spend but one that is highly regulated based on entitlement thresholds around distance, school place availability and whether the child has additional needs. The budget also links with Social Care placements with dedicated educational provision.</p> <p>During 2016/17 the service has identified around £80k in savings alongside around £60k that has already been removed as part of in year changes. The proposal is to review how further savings can be made through promoting independent travel for children and young people (i.e. travel without escorts) and reviewing current arrangements where pupils are receiving individual transportation, and route optimisation.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>Work is underway to explore how the savings can be identified which will require some capacity building to promote independent travel and volunteer capacity for escorts.</p>
<b>3.</b>	<p><b>What options have been considered?</b></p> <p>In order to reduce the budget for home to school transport, a number of options have been considered.</p> <p style="margin-left: 20px;">Legal advice is that:</p> <ul style="list-style-type: none"> <li>• arrangements for any eligible child have to be free of charge</li> <li>• each parent would have to consent to using their own transport while being paid an allowance</li> <li>• the payment of an allowance to parents to use their own transport would include their return journey if they could show that this was an additional cost to them</li> </ul> <p>The review will seek to promote independent travel for children and young people and current arrangements where pupils are receiving individual transportation. A small number of pupils are currently receiving transport in a taxi with an escort. This has been provided where there have been identified behavioural concerns. There is the potential to review the current arrangement to see if alternative arrangements can be put in place.</p>

4.	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>Ambition:</p> <ul style="list-style-type: none"> <li>• Protecting all children and giving them the best start in life</li> </ul> <p>Principles:</p> <ul style="list-style-type: none"> <li>• Using reducing resources to best effect</li> <li>• Reducing demand through prevention and innovation</li> <li>• Integrated and joined up approach</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>The proposal may potentially have an impact on the children and young people both currently receiving a transport service and future service users.</p>
6.	<p><b>How will you propose to consult?</b></p> <p>Each child or young person receiving home to school transport will be reviewed as part of an individual assessment and so consultation and feedback will be completed during the process and acted upon where required.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>To be updated</p>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <p>To be updated</p>

## DRAFT - Supporting Information and Impact Assessment

Proposal:	<b>Reduction in the funding given to Healthwatch Torbay</b>
Executive Lead:	Cllr Julien Parrott, Lead for Adults and Children
Director / Assistant Director:	Caroline Taylor, Director Adult Services

Version:	1.0	Date:	October 2016	Author:	Fran Mason/Chris Lethbridge
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal/issue?</b></p> <p>The proposal is to reduce the level of funding provided by the council to Healthwatch Torbay as follows:</p> <ul style="list-style-type: none"> <li>• £10,000 in 17/18 (this includes £5,000 previously agreed in the 16/17 budget – therefore an additional £5,000 reduction is now proposed); and</li> <li>• £11,000 in 18/19 (this includes £5,000 previously agreed in the 16/17 budget – therefore an additional £6,000 reduction is now proposed).</li> </ul> <p>The current funding provided by Torbay Council to Healthwatch is £135,000 (16/17).</p> <p>Healthwatch additionally receives grants and income from other sources, some of which is derived from undertaking work on behalf of organisations such as the South Devon and Torbay Clinical Commissioning Group (CCG).</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>Healthwatch is a national consumer champion in health and care, with statutory powers to ensure the voice of the consumer is strengthened and heard by those who commission, deliver and regulate health and care services. Though part of a national network, each local Healthwatch (as in Torbay) is an independent organisation dealing with local concerns. Healthwatch Torbay support local people in influencing and challenging how health and social care services are provided within their area. They also provide or signpost people to information to help them make choices about health and care services.</p>



	<p>The Health and Social Care Act 2012 stated that local authorities would have a local Healthwatch organisation in their area from April 2013, but have the flexibility to choose how they commission it to achieve best value for money for their communities. Torbay Council chose to set up Healthwatch Torbay as an independent (free-standing as opposed to hosted) organisation, able to employ its own staff and involve volunteers.</p> <p>The original contract started on the 1 April 2013, with an initial length of one year. However, the contract did include an option to extend and therefore the current contract runs up until 31 March 2019. The Health and Social Care Act 2012 states that local authorities fund their local Healthwatch. The council receives a Local Reform and Community Voices Grant and Healthwatch Torbay is part-funded from this money, with the council making an additional contribution. The current budget for 2016/17 is £135,000. Healthwatch additionally receives grants and income from other sources, some of which is derived from undertaking work on behalf of organisations such as the South Devon and Torbay Clinical Commissioning Group (CCG).</p> <p>Torbay Council are proposing to reduce the level of funding provided by the authority, whilst still providing financial assistance to Healthwatch Torbay to support them in delivering services to the community.</p> <p>Savings of £5,000 in 17/18 and £5,000 in 18/19 were identified during 2016/2017 budget development and this reducing contract value is recorded as part of contract variation so will be achieved. Further savings of £5,000 in 2017/18 and £6,000 in 2018/19 are proposed alongside potential reductions in the level of service.</p> <p>No significant implementation costs are associated with this proposal, though potential costs to the wider community are reflected in section 2. of this Impact Assessment.</p>
<p><b>3.</b></p>	<p><b>What options have been considered?</b></p> <p>The provision of a local Healthwatch is a statutory requirement for the council and therefore termination of this service is not an option. The function plays an important role in providing a voice to the local public and helping to hold to account commissioners and providers of health and care services in Torbay.</p> <p>As noted above the council has some discretion in terms of how it commissions this service. In parallel to this proposal, future options will be developed with regards to how we commission and procure information, advice and advocacy services and encourage providers to build on their partnerships with each other, to achieve a more integrated offer to the public.</p>

4.	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>Ambitions: Prosperous and Healthy Torbay</p> <p>Principles:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> <li>• Integrated and joined up approach</li> </ul> <p>Targeted actions:</p> <ul style="list-style-type: none"> <li>• Protecting and supporting vulnerable adults</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>The proposal directly affects Healthwatch Torbay, together with potential users of their services.</p> <p>Consultation will take place with the following:</p> <ul style="list-style-type: none"> <li>• Healthwatch Torbay;</li> <li>• Service Users (via Healthwatch);</li> <li>• South Devon and Torbay Clinical Commissioning Group (CCG); and</li> <li>• The general population.</li> </ul>
6.	<p><b>How will you propose to consult?</b></p> <p>Consultation on this proposal will take place as part of the general consultation on the budget proposals and via the service provider.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>The proposal would achieve a financial saving of £11,000 over the next two years (in addition to the £10,000 savings that will be realised as a result of previously agreed reductions).</p> <p>There are limited direct cost implications to the council. However, there may be potential indirect financial and legal costs to the wider health and care system if the provider has to reduce their service e.g. an increase in the level of complaints or enquiries being dealt with by the council and other providers or missed opportunities to learn from service failure in the health and care system, to improve how we support the public.</p>

8.

**What are the expected risks?**

As we are not proposing to discontinue funding to this statutory service and the proposed budget reductions are relatively small, the expected risks are minimised. However, the impact on the provider might require them to reduce their service. Potentially a reduced level of service might therefore risk:

- health and care service user's views not being heard;
- fewer opportunities to have a positive impact on the behaviour and knowledge of health and care professionals;
- the quality of service provision might not improve, due to lost opportunities to learn from service user's experiences (good and bad) of the health and care system;
- Healthwatch Torbay possibly not being able to perform (in part or whole) some of their statutory functions;
- this decision could create a level of political and media scrutiny, including the potential for interest from Public Health England; and
- if the proposal is not accepted, savings will need to be found elsewhere.

## DRAFT - Supporting Information and Impact Assessment

Proposal:	Community Engagement
Executive Lead:	Councilor Julien Parrott
Director / Assistant Director:	Caroline Taylor

Version:	1.0	Date:	October 2016	Author:	Shirley Beauchamp
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>The proposal is to delete the vacant Community Engagement Officer Post resulting in a £22k saving.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>The Community Engagement Officer role is currently vacant and has been vacant since the beginning of August 2016.</p> <p>The purpose of the role was to co-ordinate co-production activity in the commissioning and procurement of community based support services commissioned by the Authority, and working with partners, to ensure that the voice and the role of the service user is reflected in service development. The role also provided line management for a Link Worker.</p> <p>Co production is the process of working in an equal and reciprocal partnership with professionals and people who use services, and the wider community, to improve and develop public services.</p> <p>This proposal is made as part of the savings targets for 2017/18.</p>

<p><b>3.</b></p>	<p><b>What options have been considered?</b></p> <p>Options considered:</p> <ol style="list-style-type: none"> <li>1) Discontinue community engagement activity altogether</li> <li>2) Explore potential for the Link Worker to be transferred to another commissioned advocacy and engagement service.</li> </ol> <p>Option 2 has been proposed as the Link Worker could be co-located to another commissioned advocacy and engagement service to provide further opportunities to engage with the community, whilst retaining links to the Partnership Commissioning Team (PCT) in Torbay Council and the commissioning workplan.</p> <p>Discussions will now need to take place with key stakeholders to understand if option 2 is viable.</p>
<p><b>4.</b></p>	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>The proposal supports:</p> <p>Principles:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> <li>• Integrated and joined up approach</li> </ul> <p>Targeted actions:</p> <ul style="list-style-type: none"> <li>• Protecting and supporting vulnerable adults</li> </ul>
<p><b>5.</b></p>	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>The proposal will have an impact on:</p> <ul style="list-style-type: none"> <li>• The Link Worker</li> <li>• Key Stakeholders i.e. PCT .</li> <li>• The proposal may have an impact on the wider community of people using services as there is the potential that that co-production may be less effective</li> </ul> <p>The following stakeholders will need to be made aware of the consultation so they have the opportunity to make any representations:</p> <ul style="list-style-type: none"> <li>• Link Worker</li> <li>• Speaking Out Torbay (SPOT)</li> <li>• Torbay Voice volunteers</li> <li>• Torbay Community Development Trust</li> <li>• Partnership Commissioning Team (PCT)</li> <li>• Healthwatch</li> <li>• Commissioned services</li> </ul>

6.	<p><b>How will you propose to consult?</b></p> <p>The proposal will be considered in the general budget consultation and questionnaire.</p> <p>The key stakeholders identified above will need to be made aware of the consultation and provided with details and support if required on how they can make any further representations about the proposals.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>Financial saving of £22,000</p>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <ul style="list-style-type: none"> <li>• Ability to co-produce services may be reduced/restricted</li> <li>• If proposal is not accepted, savings will need to be found elsewhere.</li> </ul>

## DRAFT - Supporting Information and Impact Assessment

Proposal:	<b>Reduction in the funding given to the Torbay Citizens Advice Bureau (CAB)</b>
Executive Lead:	Cllr Julien Parrott, Lead for Adults and Children
Director / Assistant Director:	Caroline Taylor, Director Adult Services

Version:	1.0	Date:	October 2016	Author:	Fran Mason/Chris Lethbridge
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal/issue?</b></p> <p>The proposal is to reduce the funding given to the Torbay Citizens Advice Bureau (CAB).</p> <p>The proposal is to reduce the funding by £8k (17/18) and a further £6k (18/19). This would equate to an approximate 10% reduction for each year (based on current 16/17 budget of £75k).</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>Torbay CAB provides free, impartial, confidential and independent advice, information and assistance to the public. The issues covered range from life events through all aspects of benefits, debt, disabilities, employment law and relationships. In 2014/15 the main areas of enquiry related to benefits (27%), debt (19%) and housing advice (12%), though clients can often present with multiple, interrelated issues. More recently the percentage of clients seeking debt advice has doubled, whilst benefits enquiries (in percentage terms) remain steady.</p> <p>As a charity Torbay CAB receives no direct funding from government and is dependent on grants and donations from a variety of sources. Torbay Council provides a grant of £75k that in 2014/15 equated to approximately 30% of Torbay CAB's funding. This is not a statutory service.</p> <p>The current Service Level Agreement (SLA) between Torbay Council and Torbay CAB is renewable on a yearly rolling basis unless parties choose to terminate by agreement.</p> <p>Due to significant budget pressures faced by Torbay Council we are proposing to reduce the level of funding provided by the authority, whilst still providing financial assistance to the CAB to support them in delivering services to the community. Torbay CAB actively seeks to secure resources from other areas, whilst at the same time exploring opportunities to deliver their services more effectively and efficiently.</p>

	<p>No significant implementation costs are associated with this proposal, though potential costs to the wider community are reflected in section 2. of this Impact Assessment.</p>
<p><b>3.</b></p>	<p><b>What options have been considered?</b></p> <p>As there is no statutory requirement for the council to support the local CAB, one option could be to cease funding completely (this has occurred in at least one other local authority and maybe in others).</p> <p>However, given the nature of Torbay’s economy and the underlying deprivation present in some of our communities, it is not felt appropriate at present to cease funding completely. The proposal offers a balance between achieving savings for the council (which will be partly balanced by the CAB itself exploring options to work more efficiently) and still providing an independent advice and information service to the people of Torbay.</p> <p>In parallel to this, future options will be developed with regards to how we commission and procure information, advice and advocacy services and encourage providers to build on their partnerships with each other, to achieve a more integrated offer to the public.</p>
<p><b>4.</b></p>	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>Ambitions: Prosperous and Healthy Torbay</p> <p>Principles:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> <li>• Integrated and joined up approach</li> </ul> <p>Targeted actions:</p> <ul style="list-style-type: none"> <li>• Protecting and supporting vulnerable adults</li> </ul>
<p><b>5.</b></p>	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>The proposal directly affects Torbay CAB, together with potential users of their services.</p> <p>Consultation will take place with the following:</p> <ul style="list-style-type: none"> <li>• Torbay CAB; and</li> <li>• general public.</li> </ul>



6.	<p><b>How will you propose to consult?</b></p> <p>Consultation on this proposal will commence following the announcement of the Mayor's draft budget proposals in November 2016. This will include direct consultation with Torbay CAB.</p> <p>To ensure that all potential future users of this service are given the opportunity to have their say, information along with a survey will be made available online and in paper as part of the wider consultation on the Mayor's budget.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>The proposal would achieve a financial saving of £14k over the next two years.</p> <p>There are limited direct cost implications though the proposed reduction in funding to the CAB might lead to an increase in presentations to Torbay Council information and advice services (see below).</p> <p>There are no legal implications as we are not proposing to terminate the contract at this stage, which is renewable on a yearly rolling basis. The funding is not statutory.</p>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <p>As we are not proposing to discontinue funding to Torbay CAB and the proposed budget reductions are relatively small, the expected risks are minimised. However, the impact on the service provider might require them to reduce their service and case-load. A reduced level of information and advice might therefore risk:</p> <ul style="list-style-type: none"> <li>• the CAB may not be able to deliver as many advice sessions to their client base, which may have a negative impact on individuals (including reduced incomes);</li> <li>• there may be an increase in demand across other functions e.g. the council's Connections service (face-to-face and telephone enquiries), GPs, etc;</li> <li>• any reduction in the level of advice provided could lead to higher costs in the wider system e.g. loss of preventative interventions; and</li> <li>• if the proposal is not accepted, savings will need to be found elsewhere.</li> </ul>

## Supporting Information and Impact Assessment

Proposal:	Budget reduction to Young Parents Support and Accommodation Service
Executive Lead:	Councillor Julien Parrott
Director / Assistant Director:	Caroline Taylor

Version:	1.0	Date:	October 2016	Author:	Shirley Beauchamp
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Section 1: Background Information	
1.	<p><b>What is the proposal / issue?</b></p> <p>The proposal is to reduce the annual contract budget to the Young Parents Support and Accommodation Service from £103,500 to £70,500pa in 2017/18, and a further reduction of £35,000 in 2018/19, bringing budget to nil. This will mean that the service will need to be decommissioned.</p>
2.	<p><b>What is the current situation?</b></p> <p>The Young Parents Support and Accommodation Service provides 12 units of accommodation and 12 units of outreach support for young parents aged 16-24 years old.</p> <p>The contract has been extended via a waiver to run until 31<sup>st</sup> May 2017.</p> <p>The service works with vulnerable young parents and their children and deliver support for them:</p> <ul style="list-style-type: none"> <li>• to be safe</li> <li>• to become positive parents</li> <li>• to gain the life skills they need to achieve and maintain independent living</li> <li>• to become sustainably housed</li> </ul> <p>The service supports and promotes engagement and access to positive parenting and life skills; and specifically targets pre-care proceedings cases or those where high level Early Help is involved, and the case risks tipping into statutory assessment. The pilot has recently been extended to include Early Help cases due to a lack of demand from pre-court cases, partly due to issues for those undergoing court assessment around existing tenancies, and referrals are now increasing.</p> <p>A parent can stay in the Supported Parenting Service for a maximum of 12 months and receive outreach support for a further four weeks after leaving the service.</p>

<p><b>3</b></p>	<p><b>What options have been considered?</b>  Options considered:</p> <ol style="list-style-type: none"> <li>1) Decommission the service entirely</li> <li>2) Reduce the budget and seek alternative funding to facilitate the procurement of a future service. There is no committed funding at this time to allow the service to continue beyond May 2017 or to fund any shortfall.</li> </ol> <p>As a result of the reductions proposed the service will not be viable and would therefore have to be decommissioned.</p>
<p><b>4.</b></p>	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>To be updated.</p>
<p><b>5.</b></p>	<p><b>Who will be affected by this proposal and who do you need to consult with?</b>  The proposal to reduce and then withdraw the budget will mean that the service will not be viable and will be unable to provide support for these families, and will cease.</p> <p>Vulnerable young parents and their children will be most affected. This includes families working with Children’s Services either at an early intervention or social care level (i.e. families on child protection plans and Common Assessment Framework plans, or going through court to assess parenting ability). The service supports young parents to adhere to statutory plans and is a key partner in the safeguarding of children using the service.</p> <p>Housing Services may also be affected and see an increase in assistance required for young parents with children who will be considered to have a priority need under homelessness legislation.</p> <p>Key stakeholders affected are:</p> <ul style="list-style-type: none"> <li>• Children’s Services</li> <li>• Health Visitors</li> <li>• Midwives</li> <li>• Service Provider; staff employed within the service may be subject to redundancy.</li> <li>• Housing Services</li> <li>• Children’s Centers</li> </ul>

6.	<p><b>How will you propose to consult?</b></p> <p>A consultation exercise will be undertaken with clients of the service, the service provider and other key stakeholders.</p> <p>All stakeholders will be given information about the proposal and invited to complete a consultation questionnaire or attend a focus group.</p> <p>We will use Torbay Voice members (former service users) to facilitate focus groups and consultation meetings. We will also obtain individual feedback via email or letter.</p> <p>The proposal will also be included as part of the general consultation on the budget proposals.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>There is a likelihood for increased costs to Children’s Services in terms of:</p> <ul style="list-style-type: none"> <li>• parenting assessments and /or placements</li> <li>• resources to manage an increase in safeguarding referrals and child protection activity</li> <li>• increase in numbers of children taken into care</li> </ul>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <p>If the proposal is <u>not implemented</u> the savings will need to be met elsewhere.</p> <p><u>Risks associated with approving the proposal:</u></p> <ul style="list-style-type: none"> <li>• Increased demand across all areas of Children’s Services including safeguarding and looked after children;</li> <li>• Increase in number of families presenting to Housing Options for accommodation, advice and assistance;</li> </ul>

## DRAFT - Supporting Information and Impact Assessment

Proposal:	<b>Reduction in the funding given to seAp Advocacy</b>
Executive Lead:	Cllr Julien Parrott, Lead for Adults and Children
Director / Assistant Director:	Caroline Taylor, Director Adult Services

Version:	1.0	Date:	October 2016	Author:	Fran Mason/Chris Lethbridge
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal/issue?</b></p> <p>The proposal is to reduce the funding we provide to seAp (support, empower, Advocate, promote) Advocacy. seAp undertake independent Health Complaints Advocacy in Torbay. The proposals are:</p> <ul style="list-style-type: none"> <li>• no change in funding for 2017/18; and</li> <li>• £3k reduction in funding for 2018/19.</li> </ul> <p>As the current budget is £26k, this equates to a budget reduction of approximately 10%.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>seAp is an independent charity that provides free independent and confidential advocacy services to members of the public in Torbay. The current contract is focused around Health Complaints Advocacy. Independent Health Complaints Advocacy helps members of the public make a complaint about any aspect of their NHS care or treatment. This includes treatment in a private hospital or care home that is funded by the NHS. In 2015/16 the complaints advocacy that seAp undertook covered the two trusts that have joined to form the new Integrated Care Organisation (51%), Devon Partnership Trust (26%) and the South Devon and Torbay CCG (17% - of which 75% related to GPs). The contract does not currently cover non-statutory advocacy services.</p> <p>The council has a statutory duty to ensure that people in Torbay have access to an Independent Health Complaints Advocacy service, though we could procure/commission the service differently.</p> <p>Due to significant budget pressures faced by Torbay Council we are proposing to reduce the level of funding provided by the authority, whilst still providing financial assistance to support an Independent Health Complaints Advocacy service for the residents of the Bay.</p>

	<p>No significant implementation costs are associated with this proposal, though potential costs to the wider community are reflected in section 2. of this Impact Assessment.</p>
3.	<p><b>What options have been considered?</b></p> <p>Provision of an Independent Health Complaints Advocacy service is a statutory requirement for the council. Within the constraints of the Health and Social Care Act 2012, there is flexibility for local authorities to develop NHS complaints advocacy models to suit local circumstances.</p> <p>In parallel to this proposal, future options will be developed with regards to how we commission and procure information, advice and advocacy services and encourage providers to build on their partnerships with each other, to achieve a more integrated offer to the public.</p>
4.	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>Ambitions: Prosperous and Healthy Torbay</p> <p>Principles:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> <li>• Integrated and joined up approach</li> </ul> <p>Targeted actions:</p> <ul style="list-style-type: none"> <li>• Protecting and supporting vulnerable adults</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>There is the potential for the following to be potentially affected by this proposal:</p> <ul style="list-style-type: none"> <li>• SeAP</li> <li>• The general public</li> </ul>
6.	<p><b>How will you propose to consult?</b></p> <p>Consultation will take place as part of the general consultation on the budget proposals and via the service provider.</p>

## Section 2: Expected Implications and Impact Assessment

(These sections will be updated and expanded following the consultation period.)

7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>The proposal would achieve a financial saving of £3k over the next two years.</p> <p>There are limited direct cost implications to the council. However, there may be indirect financial and legal costs to the wider health and care system if the provider has to reduce their service e.g. possible increases in litigation or missed opportunities to learn from service failure to improve how we support the public.</p>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <p>As we are not proposing to discontinue funding to seAp and the proposed budget reductions are relatively small, the expected risks are minimised. However, the impact on the service provider might require them to reduce their service and case-load. A reduced level of advocacy might therefore risk:</p> <ul style="list-style-type: none"><li>• NHS service user's views may not being heard, with people (including vulnerable adults with learning disabilities or mental health conditions) not feeling as involved in decision making;</li><li>• Potentially reduced emotional support to service users, with fewer people able to take advantage of the benefits of advocacy in terms of increasing their confidence and self-esteem, to become more self-sufficient;</li><li>• There may be fewer opportunities to have a positive impact on the behaviour and knowledge of health and care professionals;</li><li>• Could mean the quality of service provision not improving, due to lost opportunities to learn from service user's experiences (good and bad) of the health and care system; and</li><li>• If the proposal is not accepted, savings will need to be found elsewhere.</li></ul>

## DRAFT – Supporting Information and Impact Assessment

Proposal:	Project Search
Executive Lead:	Julian Parrott
Director / Assistant Director:	Caroline Taylor

Version:	1.0	Date:	October 2016	Author:	Debbie Freeman
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### Section 1: Background Information

#### 1. What is the proposal / issue?

The proposal is to cease the funding provided by Torbay Council for Project Search, which is a joint project between Torbay hospital, South Devon College and Torbay Council.

Torbay Council currently provides £38,000 to fund job/employment coaching as part of the overall project search service.

#### 2. What is the current situation?

Project Search currently provides internships and job/employment coaching for young people aged 16-24 who have a learning disability or autistic spectrum condition.

Around 10 young people with a learning disability or autistic spectrum condition are recruited to Project Search per annum in Torbay where they are taught employment related skills while in a work placement at Torbay Hospital.

The Job Coach currently funded by Torbay Council arranges the placements, monitors progress deals with any issues and provides advice.

The interns do 3 different placements over the course of a year, and towards the end of the year begin to apply for work. The job coach supports them in this, and also liaises with any new employers to ensure they support the young person in their new job.

Project Search is a jointly funded/provided project as follows:

- Torbay hospital provide a workspace, and internship opportunities for young people within the hospital.
- South Devon college provide a tutor who works with the young people on employability.
- Torbay Council fund Pluss to provide a job coach

Discussions will now need to take place with both Torbay Hospital and South Devon College to understand if Project Search is able to remain viable if this proposal is agreed – there is a risk that this service may no longer continue.



3.	<p><b>What options have been considered?</b></p> <p>At this stage no other options have been considered.</p>
4.	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>The service supports the following actions:</p> <ul style="list-style-type: none"> <li>• <i>Working towards a more prosperous Torbay</i></li> <li>• <i>Protecting and supporting vulnerable adults</i></li> </ul> <p>Decommissioning the service would support the following principle:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>The following organisations would be affected by the proposal:</p> <ul style="list-style-type: none"> <li>• South Devon College</li> <li>• Torbay Hospital</li> <li>• Pluss</li> </ul> <p>The following people will be affected by the proposal:</p> <ul style="list-style-type: none"> <li>• Current/existing service users of Project Search</li> <li>• Potential future users of Project Search</li> </ul> <p>We will need to consult with South Devon College, Torbay hospital, Pluss, service users (i.e. young people with a learning disability/autistic spectrum condition) and their parents/carers.</p>
6.	<p><b>How will you propose to consult?</b></p> <p>Consultation with South Devon College and Torbay hospital and Pluss will be by meetings with representatives of the organisation.</p> <p>Consultation with young people and their parents/carers will be discussed and planned with Pluss, and SPOT to find appropriate methods to consult.</p> <p>To ensure that any potential future users of this service are given the opportunity to have their say, this proposal will be consulted upon as part of the wider consultation on the Mayor's budget – an online and paper survey will be made available.</p>

## Section 2: Expected Implications and Impact Assessment

(These sections will be updated and expanded following the consultation period.)

7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>Financial implications – the decommissioning would lead to a £38,000 per annum saving.</p>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <p>If the proposal is not implemented, savings targets may not be achieved.</p> <p>The risks of ceasing the funding to project search are that a job/employment coaching service will no longer be accessible to new and existing service users meaning that there is the potential of a reduced number of young people with a learning disability or autistic spectrum condition that may gain employment.</p>

## DRAFT - Supporting Information and Impact Assessment

Proposal:	Simple Aids for Daily Living (SADLs)
Executive Lead:	Julian Parrott
Director:	Caroline Taylor

Version:	1.0	Date:	October 2016	Author:	Sarah Jones
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Section 1: Background Information	
1.	<p><b>What is the proposal / issue?</b></p> <p>This proposal seeks to reduce the Torbay Council element of the Simple Aids for Daily Living (SADLs) service budget by £20k in 2017/18 and a further £20k in 2018/19. Leaving a remaining SADLs budget in 2018/19 of £73,800 funded by Torbay Council.</p> <p>The SADLs service is 'match funded' by the Clinical Commissioning Group (CCG) who currently make a contribution of £113,800 although it is anticipated that they will only continue to match that funded by Torbay Council.</p>
2.	<p><b>What is the current situation?</b></p> <p>The SADLs service currently provides equipment for people i.e. walking frames/sticks, perching stools, toileting etc. This proposal seeks to reduce the current budget for this service and entails a review of those aids which are deemed 'ordinary' aids and do not therefore need to be funded by Social Care.</p> <p>People are assessed in the community and hospital predominantly by Occupational Therapists, nurses and Physiotherapists. This may lead to a recommendation for simple aid equipment to support rehabilitation, enable independence and support people to remain in their homes, access community, keep people mobile and prevent risks of falls. A prescription would then be written out for people to then collect the equipment from a local retailer.</p> <p>Since October 2016 Safe+Well (S+W) has been launched which offers online guidance and free advice from a S+W funded Occupational Therapist and signposts people to where they can privately fund equipment. Prescribers have been trained and are now able to support people to find their own solution to purchasing equipment privately, also providing people with a wider choice of equipment that they are able to purchase.</p>

3.	<p><b>What options have been considered?</b></p> <p>At this stage of the process this is the only option that has been considered to date as it is not a duty to provide 'ordinary' aids. .</p>
4.	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>This proposal support the following principles of the Corporate Plan:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <ul style="list-style-type: none"> <li>• Current and potential users of the SADLs service</li> <li>• Torbay and South Devon NHS Foundation Trust</li> <li>• South Devon and Torbay Clinical Commissioning Group (CCG)</li> </ul>
6.	<p><b>How will you propose to consult?</b></p> <p>Consultation will be undertaken as follows:</p> <ul style="list-style-type: none"> <li>• Discussion with partner organisations</li> <li>• This proposal will also be consulted upon as part of the general budget consultation – online and paper copies of the questionnaire will be made available.</li> </ul>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>None.</p>
8.	<p><b>What are the <u>expected</u> risks?</b> <b>Expected risks if the proposal is implemented:</b></p> <p>People not able to afford or choose not to purchase the equipment needed potentially resulting in:</p> <ul style="list-style-type: none"> <li>• Increased risk of falls</li> <li>• Isolation</li> <li>• Pressure on family/carers to provide solution</li> </ul>

## Draft - Supporting Information and Impact Assessment

Proposal:	Reduction of funding to Torbay Community Development Trust (TCDT)
Executive Lead:	Councillor Derek Mills
Director / Assistant Director:	Caroline Dimond

Version:	V1	Date:	October 2016	Author:	Bruce Bell
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>The proposal is that in 2017/18 there will be a reduction in the budget of £16,000 which is already part of the agreed contract and funding arrangements with the TCDT. Therefore in 2017/18 funding for the TCDT will remain at £60,000.</p> <p>In 2018/19 there will be a reduction in funding allocated to the TCDT by Torbay Council of £60,000, reducing the Council funding down to nil. With the agreed expectation that the TCDT will become self sufficient by 31 March 2019.</p> <p>This impact assessment is therefore based on the potential impact of the reduction in funding in 2018/19.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>TCDT was set up out of recognition for the need for a radical change in how the public sector worked with each other, statutory partners, businesses and our communities. Torbay Council's commitment to this was to award a grant of £300,000 for three years (2014 - 2017) and to TUPE transfer two members of Torbay Council staff to the new Trust.</p> <p>Torbay Council's financial commitment in relation to the TUPE transferred staff was agreed on a diminishing financial basis, with the expectation that the TCDT will become self sufficient by 31 March 2019. It was expected that the final funding allocation would be £60,000 from 2016/17.</p> <p>The TCDT supports Torbay Council in its overall approach to working with the community and voluntary sector by forging new partnerships; whilst finding creative and innovative ways for delivering services that will sustain a thriving voluntary and community sector in Torbay. The development of the community and voluntary sector in Torbay is key to the future strategic plans of Torbay Council, South Devon and Torbay Clinical Commissioning Group (CCG) and Torbay &amp; South Devon NHS Foundation Trust.</p> <p>TCDT's specific aims are to:</p> <ul style="list-style-type: none"> <li>• Increase community capacity at a neighbourhood level</li> <li>• Increase capacity of the Voluntary, Community and Social Enterprise Sector (VCSE) to deliver their services</li> <li>• Ensure VCSE groups across Torbay work more effectively together to</li> </ul>

	<p>maximise the impact of their work</p> <ul style="list-style-type: none"> <li>• Increase VCSE partnership work with, and influence on, statutory organisations and businesses in Torbay</li> <li>• Increase the flow of funding to the VCSE sector through an increase in grant applications and the establishment of social enterprises and other innovative approaches</li> </ul>
3.	<p><b>What options have been considered?</b></p> <p>No other options are available as this funding stream exclusively relates to Torbay Council's contribution to those staff who have been TUPE transferred to TCDT.</p>
4.	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>These proposals support the following principles of the Corporate Plan:</p> <ul style="list-style-type: none"> <li>• Integrated and joined up approach</li> <li>• Use reducing resources to best effect</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>There is the potential for the following to be affected by this proposal:</p> <ul style="list-style-type: none"> <li>• TCDT staff</li> <li>• The (VCSE) in Torbay who benefit from the support of TCDT</li> <li>• The general population</li> <li>• Torbay and South Devon NHS Foundation Trust (as a partner and service provider)</li> <li>• South Devon and Torbay Clinical Commissioning Group (CCG)</li> </ul>
6.	<p><b>How will you propose to consult?</b></p> <p>Consultation will take place as part of the general consultation on the budget proposals. However, specific consultation will also be carried out on this proposal with TCDT.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>This proposal would generate financial savings to meet the council's financial requirements.</p>

8.

**What are the expected risks?**

The expectation was that the TCDT would become self sufficient by 31 March 2019, however the reduction in funding allocated by Torbay Council may impact on the TCDT's capacity to:

- Develop collaboration and partnership within the community
- Improve the scope, quantity, quality and diversity of volunteering in Torbay.
- Building community capacity and resilience at the neighbourhood level
- Develop the required community assets that will provide alternative support opportunities for people who have traditionally sought support from statutory services.
- Continue to build on existing community asset development which is a cornerstone of Torbay and South Devon NHS Foundation Trust's new model of care and core to future strategic health and social care plans for Torbay (the Torbay and South Devon Prevention Strategy and the Devon-wide Sustainable Transformation Plan (STP)).

## Draft - Supporting Information and Impact Assessment

Proposal:	Lifestyle Services
Executive Lead:	Councillor Derek Mills
Director / Assistant Director:	Caroline Dimond

Version:	1	Date:	October 2016	Author:	Ian Tyson
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### Section 1: Background Information

1.	<p><b>What is the proposal / issue?</b></p> <p>The proposal is to substantially redesign the Torbay Lifestyle Services from April 2017 which is currently commissioned by Public Health and provided by the Torbay and South Devon NHS Foundation Trust.</p> <p>The proposed budget for 2017/18 is £90,000.</p> <p>Lifestyle Services include:</p> <ul style="list-style-type: none"> <li>• Stop smoking services</li> <li>• Adult weight management services</li> <li>• Children’s weight management services</li> <li>• Services to address sedentary (inactive) behaviours in adults and children</li> <li>• Exercise referral for cardiac rehabilitation.</li> </ul> <p>Part of this proposal is to retain a residual budget to commission a digital and self-help support service to the population and, potentially retain some specialist provision for those most at risk of a preventable life-limiting disease (e.g. for those who want to stop smoking).</p> <p>Access to most Public Health Lifestyles programmes will be restricted or ceased. This has the potential to impact on a broad range of the population, some of which will be living in our most deprived communities.</p> <p>In order to minimise these potential impacts the remaining service will aim to work directly with those who need services most. Through a digital and self-help service we could provide support, information and advice to people on how they can improve their own health without using specialist services</p>
2.	<p><b>What is the current situation?</b></p> <p>In Torbay, lifestyles related health issues are generally worse than the average. Torbay has:</p> <ul style="list-style-type: none"> <li>• Higher levels of smoking</li> <li>• Higher levels of smoking in pregnancy</li> <li>• More overweight and obese adults</li> <li>• More overweight and obese young children (age 4-5)</li> <li>• Average levels of inactive adults</li> </ul> <p><small>Source: Public health Outcomes Framework, Public Health England</small></p>



	<p>The current service comprises of the following programmes:</p> <p><u>Stop Smoking Service:</u></p> <p>The Stop Smoking Service currently commissions GPs to provide stop smoking services for their patients and prescribe medication as required. The service also provides training and support to pharmacies across Torbay who also provide stop smoking services for their customers.</p> <p><u>Adult weight management service and Children’s weight management service:</u></p> <p>These weight management services take referrals from a range of services to support people to maintain or return to a healthy weight. This service is provided as part of a tiered set of services aimed at preventing significant weight related health issues in the future.</p> <p>Other services provided include:</p> <ul style="list-style-type: none"> <li>• Services to address sedentary (inactive) behaviours in adults and children:</li> <li>• Exercise for recovery from cardiac surgery.</li> </ul> <p>This service has recently been redesigned to increase the number of Torbay residents engaging with the services, including the number who complete the intervention. The redesign has also involved including screening for:</p> <ul style="list-style-type: none"> <li>• Emotional health and wellbeing</li> <li>• Dental health</li> <li>• Alcohol consumption.</li> </ul> <p>However, while the numbers have increased, they not yet at the scale required by the current contract.</p> <p>There is some evidence to indicate that investment in preventative services to increase healthy life expectancy will have a positive impact on the incidence of long-term conditions and as a result, will help to avoid increases in demand for health and social care services in the future.</p>
<p><b>3.</b></p>	<p><b>What options have been considered?</b></p> <p>Public Health have undertaken a prioritisation process reviewing all of the commissioned services according the evidence base, need, impact of service, reach into target population, impact on health inequalities and whether there is any statutory requirement to provide the service. In this process Lifestyles services generally score lower than other commissioned services and therefore ongoing investment is considered to be less of a priority.</p> <p>Specifically, lifestyles services were not considered to have as high a priority due to:</p> <ul style="list-style-type: none"> <li>• Other services managing many more vulnerable/complex clients, where the risk of disinvestment to individuals, other services and the communities is greater than the risk posed by reducing the lifestyles provision.</li> <li>• There is less evidence to demonstrate the positive impact lifestyles services have compared to other commissioned services.</li> <li>• The risk of removing more funding from other services to mitigate the</li> </ul>

	<p>impact on lifestyles services would increase the likelihood of those other services becoming unviable. This would have greater immediate consequences on individuals, communities and other services than the significant reduction in lifestyles services.</p> <ul style="list-style-type: none"> <li>• This service is considered to be more ‘standalone’ than other public health services and there is less risk of generating immediate, significant pressures in the wider health and social care system.</li> <li>• Public Health has a statutory requirement to commission other services either entirely or partially and therefore the ability to reduce these services under the terms and conditions of the grant is limited.</li> </ul> <p>Given savings are also being proposed across services for more vulnerable and complex needs, it is appropriate to consider at this stage, this proposed reduction in lifestyles services.</p>
4.	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>This proposal supports the following principle of the Corporate Plan:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to the best effect</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>There is the potential for the following to be affected by this proposal:</p> <ul style="list-style-type: none"> <li>• Service users</li> <li>• The general population</li> <li>• Healthwatch</li> <li>• Torbay and South Devon NHS Foundation Trust (as a partner and service provider)</li> <li>• South Devon and Torbay Clinical Commissioning Group (CCG)</li> <li>• GP’s</li> </ul>
6.	<p><b>How will you propose to consult?</b></p> <p>Consultation will take place as part of the general consultation on the budget proposals. However, specific consultation will also be carried out on this proposal with service users and partners through a range of mechanisms.</p> <ul style="list-style-type: none"> <li>• Focus groups</li> <li>• Dedicated on-line consultation relating to lifestyles services</li> <li>• Discussions with partner organisations</li> </ul>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>This proposal would generate financial savings to meet the council’s financial</p>

	<p>requirements. However there may be financial liabilities associated with the significant reduction in this service i.e. any associated redundancy costs.</p>
<p><b>8.</b></p>	<p><b>What are the <u>expected</u> risks?</b></p> <p>As a result of this proposal, Torbay will be investing less in preventative services across Torbay and the potential consequences could be:</p> <ul style="list-style-type: none"> <li>• Reduced ability to support those most at risk of long terms health risks in the future (diabetes, chronic obstructive pulmonary disease, cardiovascular disease etc.)</li> <li>• Exacerbate the above issues by failing to work with those most at risk of multiple poor lifestyle choices and behaviours,</li> <li>• Fewer smokers receiving help and support which will result in more long term cardiovascular and respiratory diseases, increasing the burden for health and social care services in the future,</li> <li>• Fewer adults, families and young people receiving interventions to manage and control their weight which will make it harder to counteract the increasing trend of Torbay residents who are overweight and obese.</li> <li>• People recovering from cardiac surgery may not receive specialist structured exercise training, education and psychological support and advice on risk factors, including long term maintenance of physical activity</li> <li>• Should new trends around poor lifestyle behaviours emerge, Torbay Council will be unable able to react and respond to these issues.</li> <li>• This service is currently a cornerstone of Torbay and South Devon NHS Foundation Trust’s new model of care and core to future strategic health and social care plans for Torbay (the Torbay and South Devon Prevention Strategy and the Devon-wide Sustainable Transformation Plan (STP)) deleting this service, may compromise these developments.</li> <li>• Torbay will not be compliant with best practice (e.g. National Institute for Health and Care Excellence (NICE). This could be challenged by members of the public who require services that are no longer available.</li> <li>• Greater hospitals admissions due to poor health</li> <li>• Wider economic impacts and greater benefit dependencies if people are not able to work due to their health.</li> <li>• Existing services for weight management (adults, young persons and family) currently form part of wider integrated system (tiers) of intervention for individuals to maintain or return to a healthy weight. This proposal would potentially result in there being no early help service (tier 2 intervention) to support the individuals before they become more obese. This could result in greater demand for specialist NHS services commissioned through the CCG.</li> <li>• There may be a reduced capacity for the Stop smoking services to commission GP and to support pharmacies in the future. This may also impact on the access to prescription services for smokers. In the longer term this may create greater demand pressures on other health services.</li> </ul>



## Draft - Supporting Information and Impact Assessment

Proposal:	Health Checks
Executive Lead:	Councillor Derek Mills
Director / Assistant Director:	Caroline Dimond

Version:	1.0	Date:	October 2016	Author:	Ian Tyson
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>This proposal is to reduce the Public Health budget by £5,000 in 2017/18 for Health Checks which are carried out by GPs. The budget s dependent on the number of people who take up the offer of a health check.</p> <p>For 2018/19, it is proposed that the provision is significantly reduced by a further £70,000.</p> <p>The proposed budget for 2017/18 is £85,000.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>As the population gets older, there is a higher risk of developing health conditions such as high blood pressure, heart disease or type 2 diabetes.</p> <p>The NHS Health Check is branded as the chance for adults in England aged 40-74 without a pre-existing condition, to get a 'free midlife MOT'. Its role is to check circulatory and vascular health and what the risk is of a person getting a disabling vascular disease.</p> <p>Currently, the local authority is required to offer a health check to the eligible population (approximately 40,000 people over 5 years). Most GP practices are signed up to this and delivering health checks across Torbay. A proactive outreach service is also commissioned to pick-up those practices that do not provide the service, as well as targeting particular groups (mental health, hospitality and manual workers and fishermen; shift workers and hard to reach groups) who are much less likely to engage but are more likely to have health issues.</p> <p>Current uptake in 2016/17 is 61.6% of the eligible population and the average over the 4 years the programme has been running it is 47.8%.</p> <p>While the provision of Health Checks is based on NICE (National Institute for Health and Care Excellence) recommendations, the evidence for their success in improving health outcomes is not robust and has been challenged.</p> <p>Other areas have already paused the provision of Health Checks.</p>

<p><b>3.</b></p>	<p><b>What options have been considered?</b></p> <p>There are a number of different potential mechanisms for making the small saving in 2017/18:</p> <ul style="list-style-type: none"> <li>• Restrict the targeted offer to a more defined population</li> <li>• Recommend that GP practices limit the number of Health Checks offered, which in turn will reduce the attendance and therefore costs</li> <li>• Propose an annual ‘cap’ for number of Health Checks provided by each GP practice over which we no longer fund. This can be targeted so that caps are greater in areas of highest estimated need.</li> </ul> <p>For 2018/19, the options which could be considered are:</p> <ul style="list-style-type: none"> <li>• Restrict the provision to maintain a targeted service only (not offering the provision to the entire eligible population)</li> <li>• Maintain an offer to the entire eligible population, but reduce any proactive follow-up work to encourage and ensure attendance, with the expectation that uptake is reduced (risk that attendance is not affected to level required to find efficiencies).</li> </ul> <p>It is proposed that these, and any other options, are considered as part of the consultation process.</p>
<p><b>4.</b></p>	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>This proposal supports the following principle of the Corporate Plan:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to the best effect.</li> </ul>
<p><b>5.</b></p>	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>There is the potential for the following to be affected by this proposal:</p> <ul style="list-style-type: none"> <li>• Service users</li> <li>• The general population</li> <li>• Healthwatch</li> <li>• Torbay and South Devon NHS Foundation Trust (as a partner and service provider)</li> <li>• South Devon and Torbay Clinical Commissioning Group (CCG)</li> <li>• GP’s</li> </ul>
<p><b>6.</b></p>	<p><b>How will you propose to consult?</b></p> <p>Consultation will take place as part of the general consultation on the budget proposals:</p> <ul style="list-style-type: none"> <li>• Specific public health on-line consultation</li> <li>• Discussions with partner organisations</li> </ul>

## Section 2: Expected Implications and Impact Assessment

(These sections will be updated and expanded following the consultation period.)

7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>This proposal would release £5,000 of savings in 2017/18 and a further £70,000 in 2018/19.</p>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <p>The potential risks and impacts associated with this proposal over the two years are:</p> <ul style="list-style-type: none"><li>• Individuals who are at risk of high blood pressure, heart disease or type 2 diabetes in whom these are undetected and go on to suffer these diseases in the future.</li><li>• This may potentially create pressure in the health and social care system in later years should illnesses develop and those affected require additional treatment and care through NHS and social care services.</li><li>• Restricting the offer to certain communities, geographies, numbers who can access may potentially create issues regarding demand and supply not matching each other i.e. demand exceeding availability and vice versa resulting in services not matching. The consequence of which is to increase the potential for unused capacity in some areas and oversubscribed capacity in others.</li><li>• Health inequalities across Torbay may widen.</li><li>• There will be a significant risk of the current providers of the health check service assessing the residual financial value as being unattractive. The result of which could be that the local authority could be left with no (or a very limited number of) practices willing to provide health checks in Torbay.</li><li>• There is an additional risk that demand may continue and the local authority is unable to restrict or control expenditure without restricting access.</li></ul>

## Draft - Supporting Information and Impact Assessment

Proposal:	Sexual Health Services
Executive Lead:	Councillor Derek Mills
Director / Assistant Director:	Caroline Dimond

Version:	1.0	Date:	October 2016	Author:	Sarah Aston
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### Section 1: Background Information

<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>The proposal is a reduction of £106,000 from the sexual health contract in 2017/18 and a £50,000 reduction in 2018/19.</p> <p>The proposed budget for 2017/18 is £1,633,900.</p> <p>The reduction equates to a 7.2% reduction in the overall contract Public Health have with Torbay and South Devon NHS Foundation Trust for Sexual Health services.</p> <p>It is proposed that the savings are taken from non-mandated services in Torbay.</p> <p>The mandated core of Genito-Urinary Medicine (GUM) (testing for and treatment of Sexually Transmitted Infections (STIs)) and contraceptive services would be maintained but specialist non-mandated provision would be reduced.</p> <p><u>2017/18:</u></p> <ul style="list-style-type: none"> <li>• Reduction in Chlamydia Screening Programme, the total budget for this service would reduce by approximately 34%.</li> <li>• Reduction in Outreach services to young people, the total budget for this service would reduce by approximately 31%.</li> </ul> <p><u>2018/19:</u></p> <ul style="list-style-type: none"> <li>• Reduction in Young People’s Sexual Health clinics, the total budget for this service would reduce by approximately 33%.</li> </ul>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>Nationally, regionally and in Torbay, younger people bear the burden of poor sexual health – disproportionately compared to other groups of the population. In Torbay there are higher than average rates of Teenage Conception. Services have adapted to meet the needs of our most at risk populations in Torbay.</p> <p><u>Chlamydia Screening Programme:</u></p> <p>The Chlamydia Screening programme targets 15-24 year olds and seeks to reduce incidences of chlamydia as this is the most common STI in young people in the UK. Untreated chlamydia can cause infertility, serious infections and complications to the patient and new-born children.</p>



	<ul style="list-style-type: none"> <li>• 23.2% of sexually active 15-24 year olds in Torbay received a Chlamydia test in 2015. This is within the range expected for this population, is in line with National Chlamydia Screening Programme expectations and Torbay compares well with the regional and national average</li> <li>• Torbay has a high detection rate of 2,515 per 100,000 (355 incidences) – this means that we are performing better than average regionally and nationally and that the service is targeting the correct populations</li> </ul> <p>The service provider effectively targets and treats the right populations and is meeting national targets and thresholds.</p> <p><u>Outreach Services to young people:</u></p> <p>The Outreach team works in the majority of secondary schools in Torbay, offering contraception, advice, information, guidance and referrals to specialist and supporting services.</p> <p>The team receive referrals from a range of professionals across the Torbay and work with young men and women most at risk of poorer sexual health and / or teenage conception, for example: young people living in areas of deprivation, care leavers and young people who are in care, young people not in education, employment or training, young people involved in wider risky behaviour, young people at risk of sexual exploitation, young people who are children of former teenage parents. The team</p> <p>During 2015-16:</p> <ul style="list-style-type: none"> <li>• 2,641 young men and women were seen in a private consultation with a nurse – mostly in local schools and colleges</li> <li>• 2,937 young people were seen in a group work setting e.g. classroom</li> <li>• The team made 96 interventions using emergency contraception</li> <li>• The team have been a key contributing factor in reducing the rate of teenage conception rates since 2010</li> </ul> <p><u>Young people sexual health clinics:</u></p> <p>Young People’s Sexual Health Clinics offer open access GUM (STI testing and treating) and contraceptive services; aimed at under 25 year olds. These clinics supplement the core offer from Torbay Sexual Medicine Service and are operated through satellite clinics in community settings in Brixham, South Devon College and other local key sites.</p>
<p><b>3.</b></p>	<p><b>What options have been considered?</b></p> <p>At this stage, it is not proposed to create savings from the core mandated services as this could have a significantly greater effect on a wider proportion of the population.</p> <p>Other options include completely deleting other specialist elements. This option could result in the deletion of all youth facing outreach provision, including the condom distribution scheme.</p> <p>These options were not considered further as they would have a more significant negative affect on the most at risk populations and individuals.</p>

4.	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>This proposals supports the following principle of the Corporate Plan:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>It is likely that increases in Chlamydia infections and Teenage Conceptions will have a cost shunt into other areas across the local Health and Social Care system. Consultation would be carried out with;</p> <ul style="list-style-type: none"> <li>• Young people aged 13 to 25, particularly those most at risk of poorer sexual health and teenage conception.</li> <li>• Schools and colleges</li> <li>• Clinical Commissioning Group (CCG)</li> <li>• Staff within Torbay and South Devon NHS Foundation Trust</li> <li>• Services within Torbay and South Devon NHS Foundation Trust</li> <li>• NHS England (commission Primary Care STI testing)</li> <li>• Early Intervention team</li> </ul>
6.	<p><b>How will you propose to consult?</b></p> <p>Consultation will take place as part of the general consultation on the budget proposals. However, specific consultation will also be carried out on this proposal with service users through a range of mechanisms.</p> <ul style="list-style-type: none"> <li>• Focus groups</li> <li>• On-line consultation</li> <li>• Discussions with partner organisations</li> </ul>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>This proposal may see a greater demand for other services across the health and social care system, resulting in greater costs to those services, for example:</p> <ul style="list-style-type: none"> <li>• Torbay LA commissioned integrated sexual health services</li> <li>• Into CCG commissioned services i.e. terminations / maternity / GPs</li> <li>• Social care services</li> </ul> <p>There may be a redundancy liability associated with any staffing reductions.</p>

8.

**What are the expected risks?**

The potential risks and impacts are outlined for each element of the service below:

Chlamydia Screening Programme:

- Fewer young people would receive a Chlamydia screen
- Chlamydia infection rates could increase
- Fewer young people would be aware of sexual health responsibilities when changing sexual partners

Outreach Services to young people:

- Potential increase in teenage conception rates
- Fewer young people in Torbay receiving a specialist intervention with a contraceptive nurse in settings which suit them.
- Less contraception (and emergency contraception) issued to young women
- Less assurance that contraception, and emergency contraception will be provided as and when required. As a result young women could be directed to another provider which increases risk of them not accessing contraception, or emergency contraception due to barriers
- Potential increase in conceptions, resulting in more younger fathers and mothers
- Decrease in access to condoms to young men
- Increase in demand for other local health and social care services, such as other areas of the integrated sexual health contract, GP surgeries, pharmacies and in case of an increase in teenage conceptions, impact on maternity, children's services, housing, early intervention, family support services and midwifery, health visiting
- Service may no longer be able to provide a general access service to all schools and young people in Torbay

Young people sexual health clinics:

- Fewer young people can access a suitable service near them, particularly in Paignton and Brixham (main service is located in Torquay)
- Less access to testing and treatment services
- A potential increase in teenage conceptions and sexually transmitted infections, including Chlamydia

## Draft - Supporting Information and Impact Assessment

Proposal:	Adult Substance Misuse Services
Executive Lead:	Councillor Derek Mills
Director / Assistant Director:	Caroline Dimond

Version:	1	Date:	October 2016	Author:	Nanette Tribble / Ian Tyson
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### Section 1: Background Information

<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>The proposal is to reduce the budget for the Substance Misuse Service by £156,000 in 2017/18. The current budget for this provision is c£2.4m which means the proposal is a 6.5% reduction.</p> <p>In 2018/19 the proposal is to reduce the budget by a further £77,000.</p> <p>The proposed budget for 2017/18 is £2,596,000.</p> <p>While negotiations and consultation will need to take place with Torbay and South Devon NHS Foundation Trust the savings in 2017/18 could be found through the following:</p> <ul style="list-style-type: none"> <li>• Further streamlining of the management structure</li> <li>• Reduction in medical sessions for the prescribing of opiate substitute therapy (i.e. methadone)</li> <li>• Deleting of enhanced pathways, such as for criminal justice referrals into treatment, where service users receive an enhanced level of service and the criminal justice system receives regular attendance at management meetings and specialist reports for sight of the Court</li> <li>• A reduction in 'patient-facing' time</li> <li>• Reduction in the intensity of support for people, with a potential reduction in the frequency of appointments and specialist sub-services.</li> </ul> <p>2018/19 further reductions could be found through:</p> <ul style="list-style-type: none"> <li>• Reduced 'patient-facing' time, which has the potential to impact on practitioner roles.</li> <li>• Considering the ability to deliver a further reduction in medical sessions for the prescribing of opiate substitute therapy</li> <li>• Consider whether certain populations can be offered safe and effective services which do not require regular or frequent contact with the treatment service.</li> </ul>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>Drug use occurs in Torbay, as it does everywhere. Public Health England states the impact of drug use nationally is:</p>

- £26,000 of crime is committed by each heroin or crack user not in treatment
- The annual cost of looking after children of a drug using parent is £42.5m
- 29% of all serious case reviews have drug use as a risk factor
- Every £1 spent on drug treatment saves £2.50 to society.

Alcohol use also places significant burden on local public services. Public Health England state the impact of alcohol use nationally as:

- 27% of all serious case reviews mention alcohol misuse
- Deaths from liver disease have increased 15% between 2011 and 2013
- £7 billion pounds is lost due to reduced productivity.

The Substance Misuse Service in Torbay is currently commissioned from Torbay and South Devon NHS Foundation Trust. The Service has already absorbed a £100k reduction in funding during 2016/17, which has partly been achieved by re-configuring the contracting arrangements with no direct impact on the availability of services. The service is not mandated.

The current Substance Misuse Service provides:

- Community alcohol service – an open access service where people can be referred/self-refer for treatment for their alcohol consumption. Treatment includes group work, one to one work and prescribing where clinically appropriate, and signposting into recovery and peer support groups. In addition there is support for carers and families.
- Hospital Alcohol Liaison service – a specialist hospital team designed to screen and refer patients into community treatment for their alcohol use, and increase identification of people in Torbay Hospital whose drinking is above recommended levels and detrimental to their long-term health
- Drug service – an open access service where people can come into the community team for treatment for their drug use, including use of prescription drugs, illegal drugs and novel psychoactive substances (aka 'legal highs'). Treatment includes group work (including high intensity), one to one work and prescribing where clinically appropriate and signposting into recovery and peer support groups. In addition there is support for carers and families.
- Specialist detoxification from alcohol or drug use.
- Testing for blood borne viruses e.g. HIV and vaccination against Hepatitis B.

The current commissioning and contract arrangements have opened up the possibility of safely reconfiguring the delivery of the service. The re-commissioning of the three previous contracted providers into one contract means that there is current potential to streamline medical provision, management, staffing and service delivery; some of which will impact on 'patient-facing' time in 2017/18. The further reductions in 2018/19 will almost certainly have an impact on patient facing time and therefore will impact on staff involved with direct care.

The impacts of this proposal could be greater for families due to proposed reductions in other areas of public health work such as public health nursing.

<p><b>3.</b></p>	<p><b>What options have been considered?</b></p> <p>The deletion of entire elements of this contract has been considered. However, for substance misuse services to be effective, each needs to work as an integral part of the wider 'system'.</p> <p>The re-contracting arrangements in 2015/16 have paved the way for commissioners to further reduce the financial value of this service by bringing three Substance Misuse Services for adults under one Local Authority contract.</p> <p>This service will form part of the emerging vulnerable and complex adult service; scoping currently being undertaken within the local authority and involving key strategic partners (Health, Police and Probation for example).</p>
<p><b>4.</b></p>	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>This proposal supports the following principles of the Corporate Plan:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> <li>• Reduce demand through prevention and innovation</li> </ul>
<p><b>5.</b></p>	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>There is the potential for the following to be potentially affected by this proposal:</p> <ul style="list-style-type: none"> <li>• Service users</li> <li>• Staff in the service</li> <li>• Other commissioners, for example Office of Police and Crime Commissioner (OPCC) and Torbay and South Devon Clinical Commissioning Group (CCG)</li> <li>• Primary care colleagues in GP Practices</li> <li>• Torbay and South Devon NHS Foundation Trust</li> <li>• The general public.</li> </ul>
<p><b>6.</b></p>	<p><b>How will you propose to consult?</b></p> <p>It is proposed that Public Health team will consult on how to work in a more integrated and streamlined way, and to provide more cost-effective, high quality Substance Misuse Services by:</p> <ul style="list-style-type: none"> <li>• Service users will be consulted through focus groups at existing sessions.</li> <li>• Facilitating access to the on-line corporate budget consultation</li> <li>• Focus groups with staff in the Substance Misuse Service to gauge views on how the service can work in a more integrated way and be streamlined.</li> <li>• Focus groups with people who have been in Substance Misuse Services in Torbay.</li> <li>•</li> </ul>

## Section 2: Expected Implications and Impact Assessment

(These sections will be updated and expanded following the consultation period.)

7.

### What are the expected financial and legal implications?

- Will create financial savings for contract years 2017/18 and 2018/19
- May create redundancy liabilities, if affected post holders cannot be redeployed into wider Torbay and South Devon NHS Foundation Trust services
- Risk of legal challenge to these proposals is anticipated to be on the low side as this is not a mandated service.

8.

### What are the expected risks?

Should the services have to reduce the intensity of support and/or the enhanced provisions for specific client groups (e.g. criminal justice clients) there will be a potential impact on other services which these service users often use. These include Primary Care GP Practices, Accident and Emergency Department, Police, emergency accommodation provision, and the community and voluntary sector. There may be increased use of these services, should people wishing to access Substance Misuse Services not be able to get an appointment. However, at present, there are no waiting lists to access Substance Misuse Services.

The following potential risks have been identified at this stage:

- Service models will describe a less-intense provision of support – for example, one-to-one support being replaced by group support, or less frequent appointments/reduced specialist clinics and sub-services.
- Services are likely to report reduced numbers of people successfully completing treatment – meaning people get ‘stuck’ in the system, with sustained periods of dependence on services provided in Torbay, such as housing, Safeguarding (Children’s and Adult’s), Children’s Services, opiate substitute therapy prescribing *etc.*
- Reduced successful recovery rates for those in treatment, which could lead to poorer outcomes for individuals in terms of employability, independence and economic activity. Increased periods of prescribing of opiate substitute therapy (such as methadone *etc.*) for people, as they take longer to journey through recovery, to the point of successful drug-free discharge.
- Increased risk of prolonged criminality for people using drugs, relating to both acquisitive *crime* and vulnerability offences like domestic abuse.
- Decreased responsiveness between Substance Misuse Services and other services, like criminal justice agencies, Job Centre Plus *etc.*
- Potentially a reduced ability of the service to maintain existing levels of service user monitoring of treatment compliance and capacity to address concerns. This in turn could lead to an increased risk of a serious event occurring e.g. children or vulnerable adult safeguarding or death in treatment.
- Existing health inequalities across Torbay could widen and could lead to early mortality in this vulnerable and complex service user group.

	<p>While the risks are balanced by the fact that the numbers of people using this specialist service represent a small proportion of people in Torbay, the potential risks and impacts described above could create greater demand and cost pressures for partner agencies.</p>
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## DRAFT - Supporting Information and Impact Assessment

Proposal:	Public Health Nursing
Executive Lead:	Councillor Derek Mills
Director / Assistant Director:	Caroline Dimond

Version:	1	Date:	October 2016	Author:	Sue Matthews/Jude Pinder
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### Section 1: Background Information

<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>It is proposed to reduce elements of the non-mandated public health nursing budget and redesign Health Visiting and School Nursing Services. However the service will continue to prioritise those most in need.</p> <p>It is proposed that there is a reduction in the children's element of the public health budget of £255,000 in 2017/18 and a further £73,000 in 2018/19.</p> <p>The proposed budget for £2017/18 is £973,900.</p> <p>The proposal is comprised of:</p> <p><u>2017/18:</u></p> <ul style="list-style-type: none"> <li>• Reduction of 3 Health Visitor posts</li> <li>• Reduction of 1 school staff nurse post.</li> <li>• The conversion of another 7 Health Visitor posts to Community Staff Nurse posts through enhancing current skill mix and ensuring a 70:30 split of skilled to unskilled staff. The community staff nurse posts would be part of the Health Visiting team and be able to deliver certain elements of health visiting work that have been allocated and delegated from the responsible Health Visitor.</li> <li>• Reduction of the Healthy Learning budget by 50% - £15,000</li> <li>• Reduction in the Public Health contribution to Children's Centres by £45,000 out of a current funding of £85,000</li> </ul> <p><u>2018/19:</u></p> <ul style="list-style-type: none"> <li>• Reduction of 0.5 Health Visitor posts</li> <li>• Reduction of Healthy Learning budget by another £10,000</li> <li>• Reduction of Public Health contribution to Children's Centres by £40,000 reducing the total contribution from public health to nil.</li> </ul>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>The children's element of the Public Health budget is currently made up of a number of different services which are outlined below:</p> <p><u>Health Visitors:</u></p> <p>Health Visitors support families immediately after the birth of a child up until the</p>

age of 5 years old.

There are currently 54.14 Whole Time Equivalents (WTE) Health Visiting Posts. There are currently no Community staff Nurse Posts.

The Health Visiting service is a universal service that leads and delivers the Healthy Child Programme (HCP), which is a mandated core duty of the Local Authority since transfer of Public Health duties. The mandated elements of this service are five reviews:

- Antenatal
- New Birth
- 6-8 weeks
- 1 year review
- 2.5 year review

An average Health Visitor caseload in Torbay is between 100-350 families dependent on deprivation and caseload is calculated on a national formula and guidance from regulatory bodies. The day to day the work of a health visitor will typically include:

- Prevention and promoting healthy behaviours to prevent future long term conditions
- Assessment and early identification of health and social needs
- Assessing and early identification of maternal mental health and attachment issues
- Assessing and early identification of 2 year olds & school readiness
- Providing ante-natal and post-natal support
- Supporting parents in bringing up their young children including early help
- Providing advice on feeding babies and children including breastfeeding and healthy weights
- Assessing child growth and development needs of babies and young children
- Identification and supporting of children with special needs
- Advising on behavioural management techniques
- Advising how to reduce risks and prevent accidents and reduce injuries
- Providing information on local services

Health visitors are the only service to universally to visit families' homes.

They will also provide an enhanced service for more vulnerable families to promote and maintain positive outcomes and to prevent families moving into the social care system.

#### School Nursing:

The school nurse service is a non-mandated universal service which also helps to deliver the Healthy Child Programme (HCP), which is a core duty of the Local Authority since transfer of Public Health duties.

School nurses work across education and health, providing a link between school, home and the community. Their aim is improve the health and wellbeing of children and young people by assessment, early identification, support and advice. They work with families and young people from five to nineteen and are usually linked to a school or group of schools.

There are currently 5.85 WTE school staff nurse posts for 30 primary schools.

	<p>A school staff nurse in Torbay will have a caseload of 2-3 primary schools that they support. The day to day the work of a school nurse will typically include:</p> <ul style="list-style-type: none"> <li>• Building resilience and improving emotional health and wellbeing</li> <li>• Keeping children and young people safe, managing risk and reducing harm</li> <li>• Maximising achievement and learning by support and advice</li> <li>• Supporting additional health needs</li> <li>• Transition and preparing for adulthood</li> <li>• Carrying out health assessments</li> <li>• Home visits to families in need</li> <li>• Providing health education, advice, and signposting to other sources of information</li> <li>• Providing immunisation clinics</li> <li>• Advising and supporting schools with their public health agendas for example healthy eating advice, stop smoking programmes.</li> </ul> <p>They also advise on common childhood conditions such as asthma, diabetes and eczema, working closely with general practitioners, health visitors and other health and social care staff. safeguarding and service coordination</p> <p><u>Healthy Learning:</u></p> <p>Health learning provides a support and signposting service that Public Health offer for schools, Early Year settings and further education settings to ensure that children are healthy and have the tools to ensure that they understand their own health and wellbeing. This is a non-mandated service.</p> <p><u>Children’s Centres:</u></p> <p>Children’s Centres aim to improve outcomes for young children and their families to reduce inequalities, particularly for those families in greatest need of support. The core purpose of children’s Centres is to support families with:</p> <ul style="list-style-type: none"> <li>• child development and school readiness</li> <li>• parenting aspirations and parenting skills</li> <li>• child and family health and life chances.</li> </ul> <p>Children’s Centres in Torbay are based within our most deprived communities. Currently Public Health contributes £85,000 to Torbay Children’s Centres to support the delivery of universal and targeted services.</p>
<p><b>3.</b></p>	<p><b>What options have been considered?</b></p> <p>The other options considered:</p> <ul style="list-style-type: none"> <li>• Reducing the budget of other non-mandated services such as the school nursing service completely. However, this would potentially mean that there would be no support, advice or early intervention from school nurses to school age children leading to a potential impact on education, Education, CAMHS, primary care, A&amp;E and social care.</li> </ul>

4.	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>This proposal supports the following principle of the Corporate Plan:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect.</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>There is the potential for the following to be affected by this proposal:</p> <ul style="list-style-type: none"> <li>• Pregnant mothers</li> <li>• Families with children 0-19</li> <li>• Children’s services including social care</li> <li>• Children’s Centres</li> <li>• Early years settings, schools and further education settings</li> <li>• GP’s and primary care, acute health services, maternity services, Child Adolescent Mental Health Service (CAMHS), Clinical Commissioning Group, and substance misuse services</li> <li>•</li> </ul>
6.	<p><b>How will you propose to consult?</b></p> <p>Consultation will take place as part of the general consultation on the budget proposals. However, specific consultation will also be carried out on this proposal with service users and partners through a range of mechanisms.</p> <ul style="list-style-type: none"> <li>• Focus groups and</li> <li>• Online consultations</li> <li>• One-to-one surveys.</li> <li>• Discussions with partner organisations and other key stakeholders</li> </ul>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>There is the potential that the reduction in these services will lead to a greater demand for other health services and children’s services potentially resulting in additional cost pressures within these services.</p> <p>There could be a redundancy liability which will need to be addressed.</p>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <p>The potential risks and impacts to each service are set out below:</p> <p><u>Health Visitors:</u></p> <p>The reduction in 3.5 health visiting posts and a conversion of a further 7 health</p>

visiting posts to community staff nurses could potentially the following impacts:

- It is expected that Health Visitors will undertake the first three of the mandated reviews (antenatal, new birth and 6-8 week). This may also mean that some reviews will not be able to take place in the home setting or they will have to be completed by another member of the team (community staff nurse). Whilst mandated reviews will continue in some form, the supporting follow up work could potentially be reduced meaning that some families could be escalated to statutory services.
- Reduced ability for concerns to be identified as early as possible as Health Visitors may make less home visits and only have contact with families for mandatory checks. They are the only service universally to visit families' homes
- Reduced capacity to offer enhanced service to more vulnerable families, which could potentially mean they enter the social care system or are at risk of poorer outcomes.
- Potential that a reduced capacity to promote of immunisations could lead to a reduction in the take up of immunisations as health visitors may not be seeing families so often.
- Potential that there is a reduced capacity to support families already in the social care system i.e. where it is agreed health visiting support could improve outcomes and reduce the length of time a child is subject to a child protection plan.
- There is a national shortage of qualified staff nurses and therefore there is the potential that the proposal to covert health visiting posts to community staff nurses may not be implemented within the required time frame of 12 months.

It should be noted that those in most need or considered most vulnerable will continue to be prioritised.

#### School Nursing:

The reduction in school nurse service could potentially lead to:

- Reduced capacity ability for school nurses to offer support and advice to primary schools.
- Increased caseload for remaining school nurses potentially resulting in a reduced service to schools and pupils.
- Potential that there is reduced capacity to support vulnerable pupils in primary schools leading to a potential increase in CAMHS / social care referrals / caseload.
- There may an impact on secondary schools as school nurses in these settings may be required at times to undertake work with vulnerable pupils in primary schools.
- New primary schools may not have a named school nurse service and will potentially receive a reduced service.

Both Health Visiting and school nursing work with parents, children and young people with emotional health issues and therefore a reduction in the service will potentially impact on the ability to support families and children to prevent an escalation of problems requiring more specialist support

Healthy Learning:

- Reduced support and signposting for schools, Early Year settings and Further Education to ensure that children are healthy and have the tools to ensure that they understand their own health and wellbeing.

Children's Centres:

- There is the potential impact that the reduction in the Public Health contribution to nil over 2 years may mean that Children's Centres have to review their services and may stop offering some universal and / or targeted services to vulnerable families.
- Any change in Children's Centre services may potentially impact on the demand for other services such as social care services.

## DRAFT - Supporting Information and Impact Assessment

Proposal:	Reduce food safety interventions
Executive Lead:	Cllr Manning
Director / Assistant Director:	Fran Hughes

Version:	1.0	Date:	October 2016	Author:	Fran Hughes
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### Section 1: Background Information

<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>The proposal is to reduce the Food Safety budget by a total of £46k – this proposal will mean a reducing the number of Food Safety Officers from 5.81 to 4.81 (A reduction of 1 FTE).</p> <p>The Food Safety Officer Post in question is currently funded by the Public Health Grant – but as this grant is being reduced the funding for this post will cease.</p> <p>The Food Safety Service is a statutory service that is audited by the Food Standards Agency. The proposal to reduce the number of Food Safety Officers will see a reduction in food safety inspections undertaken as well as a reduction in the frequency of inspections. This will mean that there will be an overall reduced ability to respond to food safety emergencies.</p> <p>Consequently there are other risks associated with this proposal, namely;</p> <ul style="list-style-type: none"> <li>- Potential intervention by the Food Standards Agency,</li> <li>- Potential reputational damage to the Council i.e. as a result of an outbreak of food borne infection which could have been prevented by an intervention from the council.</li> </ul> <p>This proposal also means that there would be an overall lack of resilience in this service going forward.</p> <p>While there are risks associated with this proposal recent changes to the Food Standards agency requirements may mitigate these reductions. It is also expected that the Food Standards Agency will report on a range of alternative delivery models which may assist local authorities in the delivery of services later in the year.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>The council’s food safety service currently comprises 5.81FTE plus a principal officer (7 people).</p> <p>These members of staff undertake a variety of statutory duties specified in the Food Safety Act and approved codes of practice to protect public safety, health</p>

	and welfare, food hygiene, food standards and investigation of infectious disease.
<b>3.</b>	<p><b>What options have been considered?</b></p> <p>As one of the posts is funded by public health grant, then the reduction in funding will result in the loss of a post. There is no alternative means of funding this post currently as the council is unable to charge for the delivery of its statutory duties.</p>
<b>4.</b>	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>Ambitions: Prosperous and Healthy Torbay</p> <p>Principles:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> <li>• Reduce demand through prevention and innovation</li> <li>• Integrated and joined up approach</li> </ul> <p>Targeted actions:</p> <ul style="list-style-type: none"> <li>• Promoting healthy lifestyles across Torbay</li> <li>• Ensuring Torbay remains an attractive and safe place to live and visit</li> </ul>
<b>5.</b>	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>The proposal has the potential to affect businesses and the wider community of Torbay as well as the Food Safety Team employed by the council.</p>
<b>6.</b>	<p><b>How will you propose to consult?</b></p> <p>Consultation on this proposal will be undertaken as part of the general budget consultation - questionnaires will be made available to members of the public online and in paper.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
<b>7.</b>	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>The Council is required to fulfil the requirements set out by the Food Standards Agency in respect of delivering its statutory duties under the Food Safety Act and associated Codes of Practice. As a result of the proposed reduction in funding from a post within the service will be lost. This reduction has the potential to limit the capacity of the team to fulfil a full range of services. It will also reduce the amount of public health and nutritional work which the team</p>



	<p>provides on behalf of the public health team.</p> <p>There are risks associated with the reduction of this service; however, recent changes to the Food Standards agency requirements may mitigate these reductions. It is also expected that the Food Standards Agency will provide a range of alternative measures to assist local authorities in the delivery of services later in the year.</p>
<b>8.</b>	<p><b>What are the <u>expected</u> risks?</b></p> <ul style="list-style-type: none"><li>• Reduction in the amount of food hygiene and food standards work undertaken</li><li>• Risk of challenge from the Food Standards Agency should there be a substantial reduction in levels of intervention</li><li>• Lack of resilience within the team and ability to keep pace with demand</li></ul>

## DRAFT - Supporting Information and Impact Assessment

Proposal:	Road Safety Services
Executive Lead:	Cllr Excell
Director / Assistant Director:	Fran Hughes

Version:	1.0	Date:	October 2016	Author:	Fran Hughes
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>The proposal is to reduce the Road Safety budget by £68k if additional income cannot be generated to fund this service.</p> <p>If additional income cannot be generated then this would result in the cessation of funding to the Road Safety Officer posts (2FTE). There is no statutory duty to provide Road Safety Officers and the Council can choose the level at which it provides road safety services.</p> <p>Road Safety Officers provide a range of educational and early interventions to reduce the risk of serious injury and deaths on the road.</p> <p>The Road Safety staff also line-manage the school crossing patrol service – as a result of this proposal an alternative management structure would be required.</p> <p>School Crossing Patrols are currently paid for by schools therefore there will be no change in this service.</p> <p>Each local Highway Authority has a legal requirement under s39 of the 1988 Road Traffic Act (9) to prepare and carry out a programme of measures designed to improve road safety for all road users. This can be delivered through engineering works and signposting to other information.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>The Council currently employs 3 staff in Road Safety (2FTE). These staff deliver Road Safety interventions to the public and schools to provide a range of educational and early interventions to reduce the risk of serious injury and deaths on the road. These staff also line manage the school crossing patrol service.</p> <p>There is no statutory duty for the council to provide the service in this way.</p>

3.	<p><b>What options have been considered?</b></p> <p>The Council can chose the level at which is provides road safety services.</p> <p>In order for the service to be sustainable the primary consideration is to identify a source of income for this service, so that it can continue. In order to be sustainable the service will also need to prioritise the interventions which it delivers to ensure that it is focused on tangible, measurable outcomes. One of the income options would be for schools to buy back this service from the council, at full cost recovery.</p>
4.	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>Ambitions: Prosperous and Healthy Torbay</p> <p>Principles:</p> <ul style="list-style-type: none"> <li>• Use reducing resources to best effect</li> <li>• Reduce demand through prevention and innovation</li> </ul> <p>Targeted actions:</p> <ul style="list-style-type: none"> <li>• Protecting all children and giving them the best start in life</li> <li>• Promoting healthy lifestyles across Torbay</li> <li>• Protecting and supporting vulnerable adults</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>Those affected by the proposals will be the general public, schools, community groups and other stakeholders involved in a variety of road safety partnerships.</p>
6.	<p><b>How will you propose to consult?</b></p> <p>The consultation will include specific key partner/stakeholder consultation. This proposal will also be consulted upon as part of the wider budget setting process - online and paper questionnaires will be made available to members of the public.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>If external funding cannot be secured from schools, or other stakeholders then the implications will be that the 2FTE posts will be at risk of redundancy, and Road Safety interventions by the council will cease.</p>

<b>8.</b>	<b>What are the <u>expected</u> risks?</b> <ul style="list-style-type: none"><li>• Reputational damage</li><li>• Risk of road safety performance being eroded</li><li>• Cost recovery model not achievable</li><li>• Loss of road safety staff</li></ul>
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## DRAFT - Supporting Information and Impact Assessment

Proposal:	Street Wardens
Executive Lead:	Cllr Excell
Director / Assistant Director:	Fran Hughes

Version:	1.0	Date:	October 2016	Author:	Fran Hughes
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<b>Section 1: Background Information</b>	
<b>1.</b>	<p><b>What is the proposal / issue?</b></p> <p>The proposal is to reduce the Street Wardens budget by £22k resulting in the reduction of 1 Street Warden Post. There are currently 4 street warden posts – two are temporary posts which are currently vacant and two are permanent posts which are currently filled.</p> <p>The two vacant posts will be deleted. Of the two filled posts one will be removed and the remaining post will be transferred into the Community safety Operation Team to assist in demand management. This therefore means that we will no longer have a dedicated Street Warden service.</p> <p>The Street Warden Service is not a statutory function of the Council.</p>
<b>2.</b>	<p><b>What is the current situation?</b></p> <p>There are currently four Street Warden Posts. Two posts are funded from base budget and two posts received transitional funding for 12 months following last year's budget discussions – this funding ceases in March 2017. The two permanent posts are filled and the two temporary posts have been vacant since summer 2016.</p> <p>Currently the service is operating with one Warden covering the Torquay Town Centre areas, and the other warden providing a reduced service across the Wardens of Foxhole, Watcombe and Hele. These areas have traditionally had street wardens due to their levels of need and deprivation compared to the rest of Torbay.</p>
<b>3.</b>	<p><b>What options have been considered?</b></p> <p>The Street Warden service has been reducing over a number of years. As a discretionary service of the council it has been discussed as part of numerous budgets, most recently the February 2016 budget.</p> <p>Options for sustainability of this service with funding from other sources has been considered and discounted in previous years as no viable source of long term funding has been identified.</p>

4.	<p><b>How does this proposal support the ambitions, principles and delivery of the Corporate Plan 2015-19?</b></p> <p>Ambitions: Prosperous and Healthy Torbay</p> <p>Principles:</p> <ul style="list-style-type: none"> <li>• Reduce demand through prevention and innovation</li> </ul> <p>Targeted actions:</p> <ul style="list-style-type: none"> <li>• Ensuring Torbay remains an attractive and safe place to live and visit</li> <li>• Protecting and supporting vulnerable adults</li> </ul>
5.	<p><b>Who will be affected by this proposal and who do you need to consult with?</b></p> <p>This proposal will affect all those living and working in the Wards of Tormohun (Town Centre), Watcombe, Foxhole and Hele and the Street Warden Team. The wider range of partners including the police and other services operating in the localities will also be affected.</p>
6.	<p><b>How will you propose to consult?</b></p> <p>The consultation will include specific key partner/stakeholder consultation. This proposal will also be consulted upon as part of the wider budget setting process – questionnaires will be made available online and paper copies will be provided.</p>
<p><b>Section 2: Expected Implications and Impact Assessment</b> (These sections will be updated and expanded following the consultation period.)</p>	
7.	<p><b>What are the <u>expected</u> financial and legal implications?</b></p> <p>The Street Wardens are a discretionary service of the council, and therefore there are no legal implications in ceasing the service.</p>
8.	<p><b>What are the <u>expected</u> risks?</b></p> <ul style="list-style-type: none"> <li>• Reputational damage to the Council</li> <li>• Areas of deprivation not receiving an enhanced service</li> <li>• Increasing antisocial behaviour in some areas</li> <li>• Reduction in intelligence about vulnerability and other areas of concern from localities</li> </ul>